

claromentis

# Learning Management System

Software for expanding staff development and training

# Brief Overview

## The Digital Workplace; transforming the way you work

The Claromentis Learning Platform can be integrated within the Claromentis digital workplace framework, or used as a standalone platform, and is designed for the efficient creation and delivery of online learning and training events. Our framework offers the flexibility to extend the Learning Platform into a significant learning portal, with additional applications such as Document Management, News, Knowledge Base and corporate social networking tools.

Comprising features such as Learning Paths, E-Learning, Events, Quiz, and Training Records, the Claromentis Learning Platform is an ideal solution for employee training across a variety of industries including education, finance, healthcare, hospitality, manufacturing, non-profit and many more. It is easy to automate communication, registration, enrolment, certification and reporting using the Claromentis Learning Platform. Each user receives a personalised learning experience, only receiving the content that is relevant to them.

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# Learning Management System - Summary

Expand knowledge and professional development

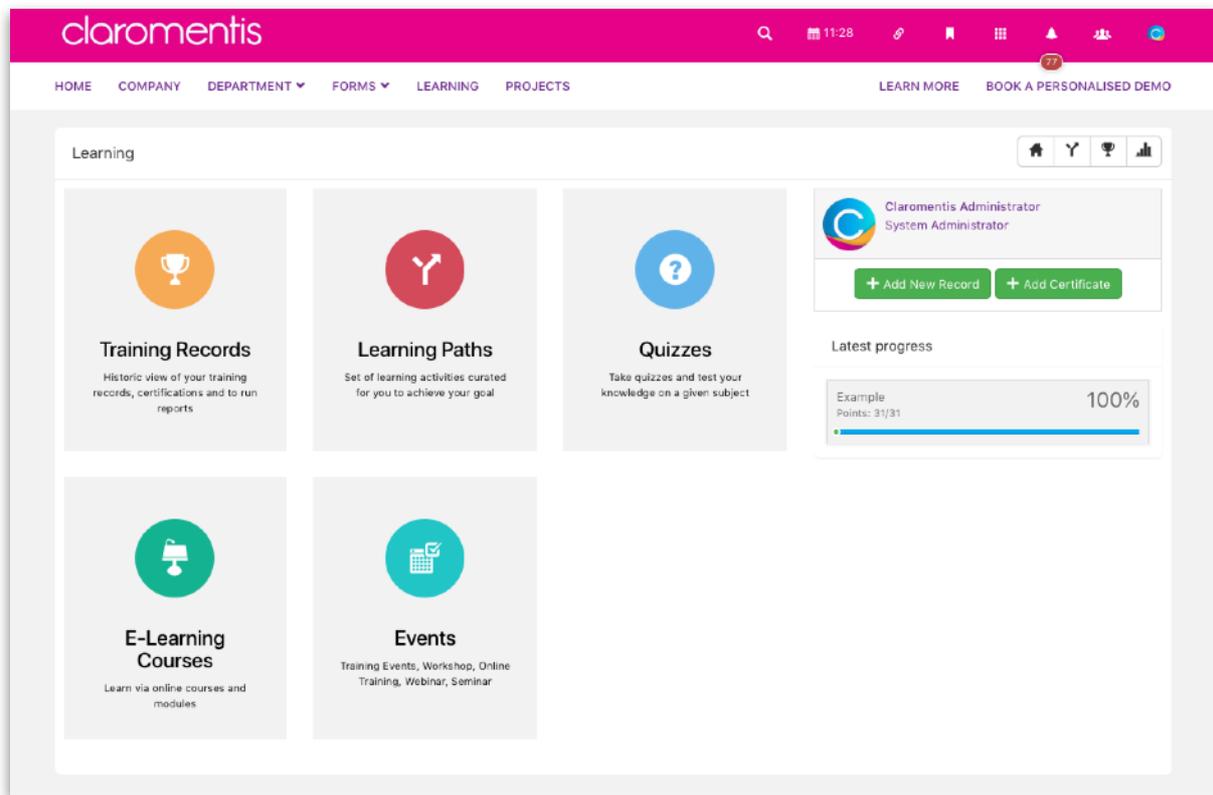
In addition to its core applications, the Claromentis Learning Platform is compatible with our wider digital workplace solutions, strengthening its capabilities and versatility. Our platform's modular structure allows for it to be deployed with the applications you need, from Document Management to Business Process Management and from holiday planning to corporate social networking tools.

Our framework contains fundamental components and functionality that form the foundation of our software. This framework contains a permission engine, localisation capabilities, REST API, searching, user management, messaging, admin panel and tagging functionality, upon which our digital workplace applications are built.

# Dashboard

The Learning Platform dashboard is an employee's starting point to improving their knowledge and completing training. From here, employees can access learning paths, e-learning courses, training events, quizzes, and training records. Furthermore, progress statistics are displayed, alongside a bar chart of recently joined Learning Paths.

In addition to the dashboard, administrators can create a personalised learning page for individual teams or employees using our drag and drop application, Pages. This provides further customisability for delivering a bespoke learning experience.



Claromentis Learning Platform dashboard

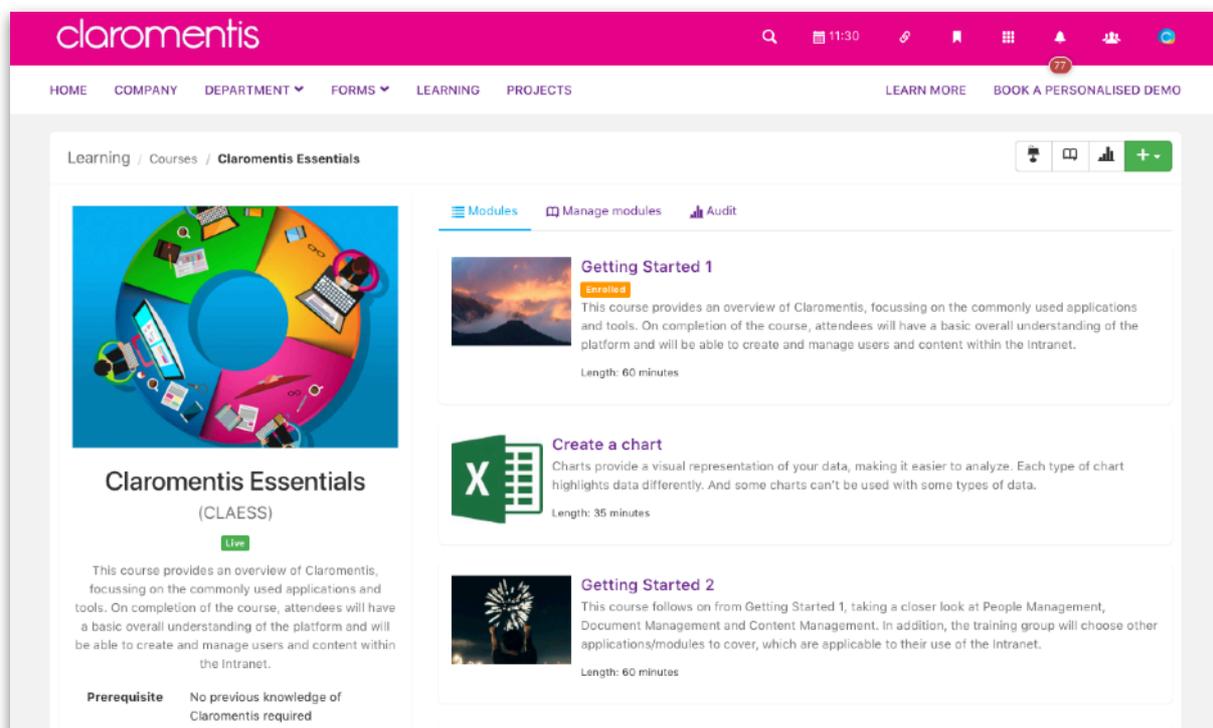
# E-Learning

Our E-Learning module is a significant part of the Claromentis Learning Platform, providing comprehensive course management tools for employees to learn online.

Course administrators can design e-learning material using tools such as Articulate, Captivate, Raptivity and SCORM compliant courses, and upload these online to the Claromentis Learning Platform. Course material can also consist of PowerPoint presentations, online video training, quizzes, documents, and external URLs. This allows the creation of the most suitable corporate training and development e-learning system for your business.

Custom rules can be applied to guide employees to complete modules in a specific order. This allows employees to progress efficiently through bespoke Learning Paths. Notifications and subsequent reminders can be sent to those who have not completed a module in the preferred timeframe. In addition, both courses and individual modules can be given a timeframe for their validity.

Subject experts can be assigned to review online training courses before they are made available to users. Subject experts can also be assigned as tutors, to provide help and information to users, as and when it is needed.

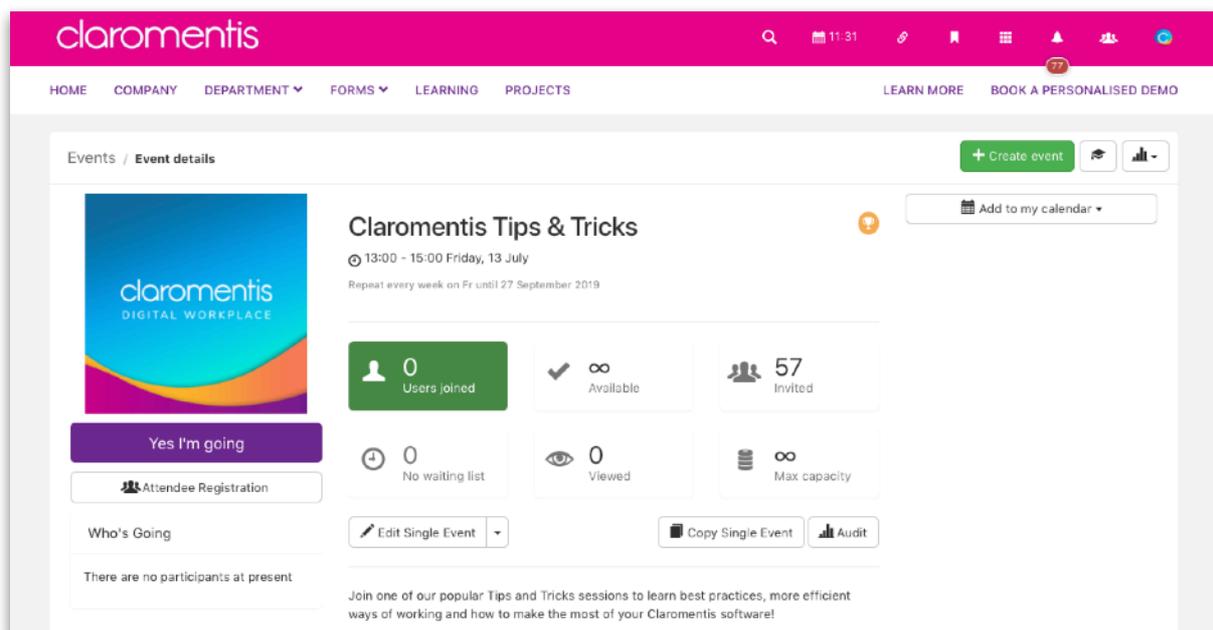


Claromentis E-Learning course details

# Training Events

The Events module allows the creation and management of training events, with the ability to assign users as administrators who can manage invitations, bookings, and waiting lists. This module ensures company event data is stored centrally, managed efficiently, and made accessible to the appropriate people. Events can be linked to Learning Paths through the utilisation of qualification codes, and can earn employees' credit towards their overall training programme.

Events can be managed by the appropriate administrators, who can categorise events for efficient filtering and reporting. Events can have a physical location, complete with Google Maps integration to show venue details, or take place as a webinar with joining instructions. Popular events can be configured to have a waiting list, which allows administrators to manage attendance for those with limited numbers.

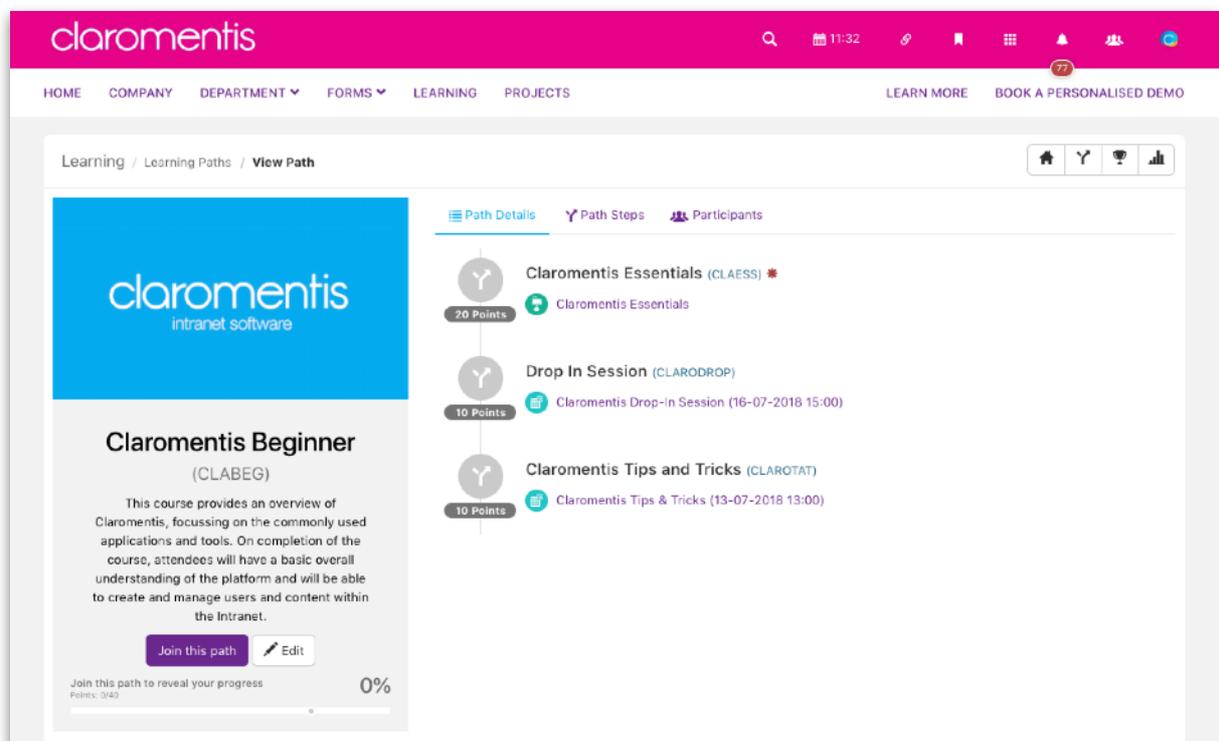


Claromentis training event summary

# Learning Paths

Learning Paths are preset paths, which may include an assortment of predefined learning activities, such as training events, quizzes, or courses, to help employees build knowledge progressively and reach their goals. Each path has a number of points needed for a user to pass and progress to the next Path Step.

Each Path Step is assigned a number of points, and users will be awarded these upon successful completion of the activity. These points add up towards the overall pass mark for the Learning Path, which can be viewed on each employee's Learning dashboard.

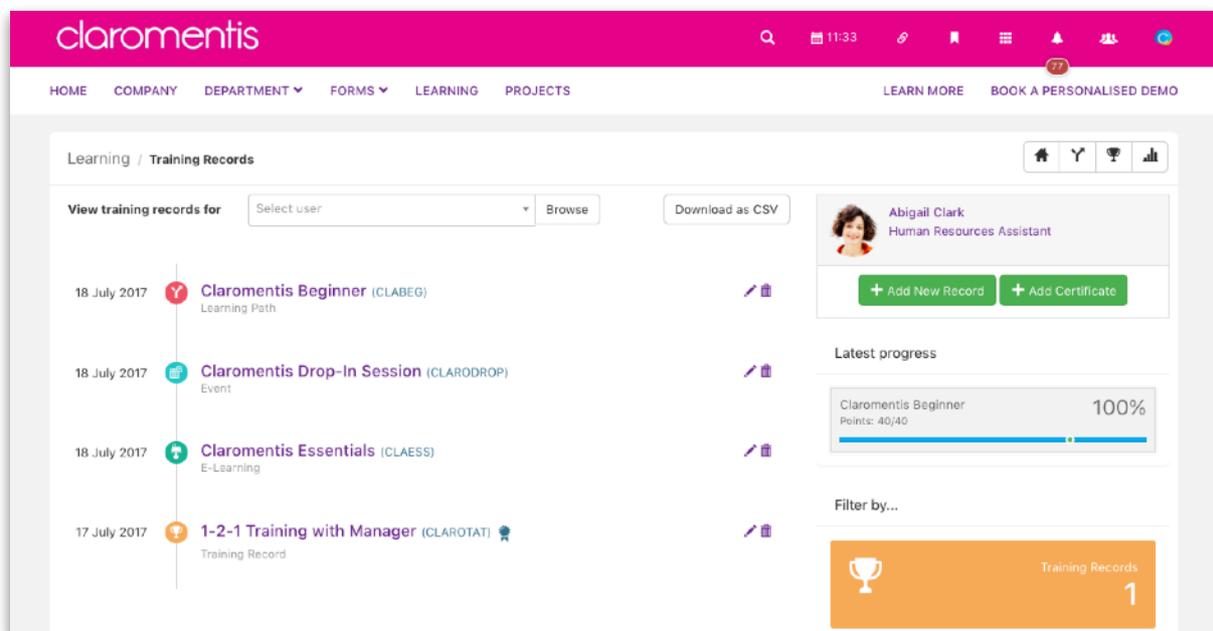


Claromentis Learning Path details

# Training Records & Certificates

Training Records are based on an action that a user has taken, such as completing an e-learning course, attending a training event, passing a quiz, or completing a Learning Path. Training Records are essentially achievements that earn points towards an employee's overall training experience.

Individual user timelines are generated as and when learning activities are completed, displaying both training records and certificates. Employees have access to their own timelines and with the right permissions, managers and administrators can also view individual users' training records and certificates.



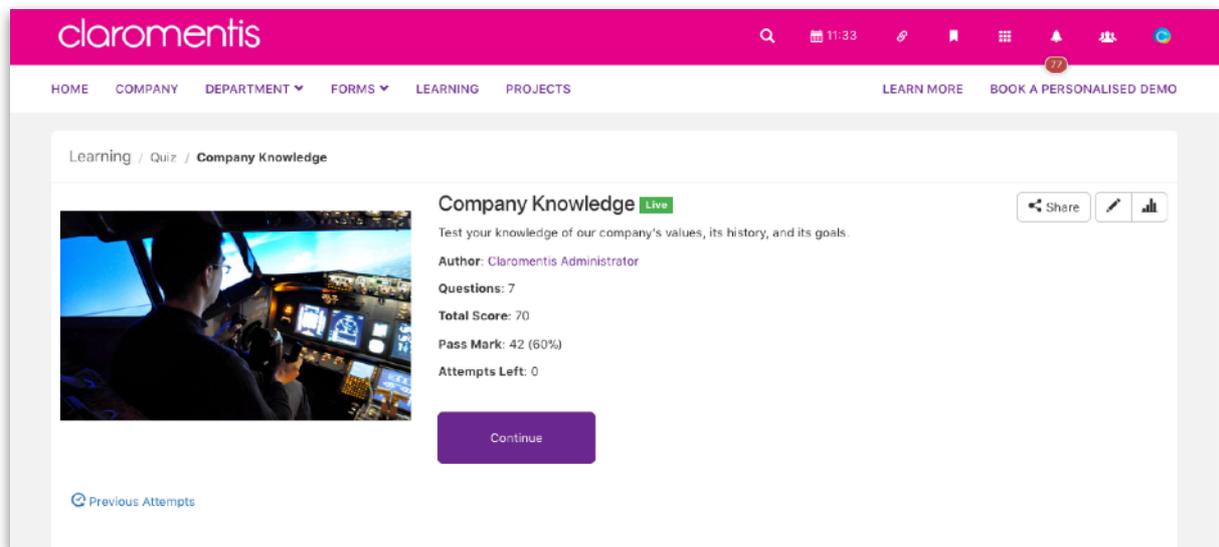
Claromentis Training Records details

# Quiz

Course administrators or users with the appropriate permissions can create unlimited quizzes using the intuitive and user-friendly Quiz application.

The Quiz application can be used as a standalone app, or integrated with the Claromentis Learning Platform to provide additional course material for a user's Learning Path.

Successfully completed quizzes will earn employees a Training Record, contributing to their overall learning progress.



Claromentis Quiz details

# Reporting

Our in-built Reports engine allows administrators to run comprehensive reports on E-Learning courses, Learning Paths, Training Records, quizzes, and much more to gain key insights into employees' learning progress.

Reports can be scheduled to run automatically on a daily, weekly, 4 weekly, or monthly basis at a predefined time, completely streamlining and automating the process of running regular reports. Data can be refined by applying multiple filters, helping course administrators to uncover trends, monitor pass rates, and identify any potential issues.

User Id	Username	Title	Completion Date	Other Information	Qualification Code
63	Abigail Clark	Claromentis Essentials	18 July 2017	This course provides an overview of Claromentis, focussing on the commonly used applications and tools. On completion of the course, attendees will have a basic overall understanding of the platform and will be able to create and manage users and content within the Intranet.	CLAESS
64	Abigail Clark	Claromentis Drop-In Session	18 July 2017	Do you have any burning questions for our Training team? Would you like to know more about an application or need any advice? Join one of our weekly online drop in sessions!	CLARODROP
65	Abigail Clark	Claromentis Beginner	18 July 2017	This course provides an overview of Claromentis, focussing on the commonly used applications and tools. On completion of the course, attendees will have a basic overall understanding of the platform and will be able to create and manage users and content within the Intranet.	CLABEG

Claromentis Reports details

## Working With Claromentis

We have almost 20 years of experience in building, designing, and deploying digital workplaces for both large and small organisations, across a wide range of industries.

Our extensive experience, coupled with outstanding technical support and custom development, ensures that we meet and surpass all of your diverse needs and expectations. We pride ourselves in our consultative approach; creating a holistic environment which supports your business through continual growth and development.

Working closely with our customers and viewing every organisation as a unique entity sets us apart from the competition. Actively listening to your precise business needs and requirements allows us to deliver exactly the software you need.

REL needed a platform that allowed us to share information and knowledge with all our colleagues in an engaging way securely. Claromentis has provided us with a solution that matches our needs exactly and we are delighted with the uptake from our people and the flexibility of service provided.

- Stephen Gordon, Managing Director

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